

Creating Collaborative Work Environment

Course Overview

No matter what organisation you work for, or what industry you work in, collaboration is the key to success. Working successfully with others towards common goals is proven to drive faster outcomes and better results. As Antony Starr says, "Collaboration is the best way to work. It's only way to work, really. Everyone's there because they have a set of skills to offer across the board".

This course will give you the necessary skills, knowledge and techniques to understand the needs of others and to work with them in an open and inclusive environment that allows everyone to contribute and to feel valued.

Program Format

This is a 1-day program that can be delivered face-to-face or virtually.

Course Objectives

- Examine preferred and adapt behavioural and communication styles.
- Leverage individual strengths to achieve better outcomes.
- Create a collaborative plan and assign tasks based on key strengths.
- Incorporate the characteristics of collaboration into your organisation.

Course Outline

Identify Your Own Needs And The Needs Of Others

- Examine your own preferred behavioural and communication styles.
- Identify the behavioural and communication styles of others based on their observable behaviour.
- Learn to adapt your style to the needs of others to make communication and collaboration easier.

Understanding Multiple Intelligences

Relying on IQ isn't enough.

Look at Gardner's 8 multiple intelligences to determine:

- The importance of seeking different perspectives to make good ideas into great ones.
- Where do people's individual strengths lie?
- How can you leverage individual strengths to achieve better outcomes?

Examine Your Organisation's Culture

Assess the current culture of your organisation to determine the best way to collaborate.

The Characteristics Of Collaboration

- True collaboration requires skills such as:
Effective listening, strategic risk-taking and knowledge sharing
- Motivation and engagement
- Learn the techniques for developing and integrating these skills into your workplace.

Bringing It All Together

Begin to create strategies for incorporating the characteristics of collaboration into your organisation.

Create an action plan for:

- What you are going to do next
- When you will do it
- What your expected outcomes are
- Who you need to involve

